

# **Retirement & Non-Retirement Accounts**

SYSTEMATIC WITHDRAWAL / DISTRIBUTION REQUEST

Account Registra	tion			
Individual & Joint Accounts	NAME (First, Initial, Last)		Тахрау	ER ID NUMBER OR SSN
Shareholder Services at (800) 662-0201, or Timothy Plan at (800) 846-7526.	JOINT NAME (if applicable)		Тахрау	ER ID NUMBER OR SSN
COMPLETE AS NAME(s) APPEAR ON ACCOUNT STATEMENT.	ADDRESS			
	CITY		STATE	ZIP U.S. CITIZENSHIP STATUS:
	DAYTIME PHONE NUMBER PLAN TYPE: <i>(Select One)</i>	TIMOTHY PLAN ACCOUNT NUMBER		<ul> <li>Citizen</li> <li>Resident Alien</li> <li>Nonresident Alien</li> </ul>
			🔲 Roth IRA	
	☐ Joint Tenant ☐ Traditional IRA		SIMPLE	
	Rollover IRA		Inherited (Beneficiary) IRA	4

# **Distribution Information** (for Retirement Accounts Only)

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Retirement Plan	DISTRIBUTION REASON: (Select One)
Distribution COMPLETE THIS SECTION ONLY FOR RETIREMENT PLANS.	<ul> <li>□ A. Normal. (age 59½ or older)</li> <li>□ Check here if you are requesting the required minimum distribution required under IRS regulations.</li> </ul>
RETIREMENT PLANS.	□ B. Early. (under age 59½) I am under the age of 59½ and not taking substantially equal payments. I understand that I may be subject to a 10% penalty unless an IRC 72(t) exception applies or the distribution is rolled over within 60 days of receipt to another IRA or retirement plan. For distributions from SIMPLE IRA plans, I understand that the penalty will increase to 25% if taken within the first two years of my participation in the plan.
	For SIMPLE IRAS: What was the date of the first contribution to your SIMPLE IRA?
	<b>Note:</b> Exceptions to the penalty include catastrophic medical expenses, certain health insurance premium if unemployed, higher education expenses and first-time home purchases (up to \$10,000). Consult a qualified tax adviser for more information.
	C. Early (exception applies). I am under the age of 59%, and substantially equal payments will be made at least annually for five years or until I reach the age of 59%, whichever is longer.
	O 1. Life expectancy (installments in substantially equal payments under IRC Section 72(t)) Total annual payment of \$
	O Over my lifetime. My date of birth is
	SELECT FREQUENCY:
	O Semi-Monthly O Semi-Annually
	O Monthly O Annually O Quarterly
	<ul> <li>a. Day in which deposit should begin (or the first business day thereafter, if a holiday or weekend:</li> </ul>
	b. Month in which deposit should begin:

Retirement Plan Distribution (continued)	D. Permanent Disability. Date you first became disabled The IRS considers a taxpayer to be exempt from the 10% early distribution penalty if the individual's condition					
COMPLETE THIS SECTION ONLY FOR RETIREMENT PLANS.	meets the definition of "disabled" in IRC section 72(m)(7): "an individual shall be considered to be disabled if he is unable to engage in any substantial gainful activity by reason of any medically determinable physical or men- tal impairment which can be expected to result in death or to be of long-continued and indefinite duration."					
	Provide a physician's statement that acknowledges your condition as meeting the IRS 72(m)(7) definition of "disabled." The physician's statement must indicate the date the disability began. If you are unable to obtain this statement from your physician, check "Early" as the type of distribution in this section.					
	E. Rollover.					
	Assets will be deposited into another IRA within 60 days. For tax purposes, this distribution will be reported to the IRS based on your date of birth.					
	EMPLOYER PLAN NAME (PAYEE)       EMPLOYER PLAN ACCOUNT NUMBER					
	EMPLOYER PLAN ADDRESS					
	F. Excess Contribution Removal.					
	In which tax year was the excess made? Amount of excess \$ Earnings on the excess may also be distributed, depending upon the year the contribution was made.					
	Excess contribution was made in which taxable year?					
	Excess Contribution was made in the amount of <u>s</u>					
	Excess was originally made to:					
	O My IRA at Timothy Plan (referenced above) O Other IRA					
	SELECT ONE: (The default 10% withholding rule is applicable when removing excess contributions from a Traditional IRA, and Part 5 must be completed.)         O The excess correction is on or before tax filing deadline.         Refund excess plus earnings. Earnings may be negative, reducing amount withdrawn.         O This excess correction is after tax filing deadline plus any extensions.         Refund excess (no earnings) only.         REALLOCATION OF EXCESS CONTRIBUTION (Must have cash available. Cash contributions only.)         O Apply excess contribution towards tax year 20_ and refund earnings (if withdrawn). To refund earnings please complete Distribution Options below and section 4.					
	G. Divorce. If distribution is being made to your spouse incident to decree of divorce, attach a copy of the decree. An IRA application is required for the receiving spouse, unless he/she has an existing IRA. Please provide the receiving spouse's existing IRA account number:					
	H. Death / Inherited. (Beneficiary of a deceased IRA Shareholder or the Estate.)					
	Please provide the following:					
	Original or certified copy of the death certificate.					
	W-9 form completed with the appropriate SSN for each beneficiary.					
	<ul> <li>Special mailing instructions in the additional comments section.</li> </ul>					
	1. Are you an Eligible Designated Beneficiary?					
	O YES O NO If you answered NO, <b>STOP</b> . You do not need to complete Section 3.					
	<ul> <li>If the Inherited IRA is a Traditional, SEP or SIMPLE IRA, did the IRA owner die before his/her required beginning date?</li> <li>YES O NO</li> </ul>					
	If you answered NO, <b>STOP</b> . You do not need to complete Section 3.					

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SYSTEMATIC WITHDRAWAL / DISTRIBUTION REQUEST

Retirement Plan Distribution (continued)	<ul> <li>H. Death / Inherited. (Continued.)</li> <li>3a. Nonspouse Beneficiary Only         Is this election being made on or before December 31 of the year following the IRA owner's death?         YES O NO     </li> </ul>
COMPLETE THIS SECTION ONLY FOR RETIREMENT PLANS.	If you answered YES, go to Section 3. If you answered NO, STOP. You do not need to complete a beneficiary distribution option election.
	<ul> <li>3b. Spouse Beneficiary Only Is this election being made on or before December 31 of the year following the IRA owner's death? <ul> <li>YES</li> <li>NO</li> <li>If you answered YES, go to Section 3.</li> </ul> If you answered NO, answer the following question to determine whether a beneficiary distribution option election is required. Is this election being made on or before the earlier of <ul> <li>December 31 of the 10th calendar year following IRA owner's year of death, or</li> <li>December 31 of the year the IRA owner would have attained 73 years of age (or age 72, if born in 1950 or earlier)? <ul> <li>YES</li> <li>NO</li> <li>If you answered YES, go to Section 3.</li> <li>If you answered YES, go to Section 3.</li> <li>If you answered YES, go to Section 3.</li> </ul></li></ul></li></ul>

# **Beneficiary Distribution Option Election**

### Election

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**()** NOTE: Electing one of the distribution options below does not preclude you from accelerating distributions at any time. If you are a spouse beneficiary, electing one of the distribution options below also does not preclude you from moving the inherited IRA funds to an IRA established in your own name in the future. ELECTION TYPE: *(Select One)*Life Expectancy Payments

10-Year Rule

2.

3.

4.

# 4 Liquidation Information

Distribution Options If no share class is indicated, Class A shares will be sold first.	One-time distribution. OAll OPartial distribution. (Co	mplete the section below)			
	FUND NAME(S)		CLASS	DISTRIBUTION	
	1.		ACI	\$	%
	2.		ACI	\$	%
	3.		ACI	\$	%
	4.			\$	%
Systematic Withdrawal	Installment payments. (Do no	t complete if requesting life	e-expectancy payme	ents.)	
	FREQUENCY : DMonthly	Quarterly	□ Annually (ur	ntil further notice)	
	START DATE:	MM/DD/YYYY			
	FUND NAME(S)		CLASS	WITHDRAWAL	
	1.			\$	%

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ACI

ACI

ACI

\$

\$

\$

%

%

%

SYSTEMATIC WITHDRAWAL / DISTRIBUTION REQUEST

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## **Payment Instructions**

Methods of Payment		A. The undersigned to the address of recor B. To the following address: (Signature Guar				
		NAME				
		ADDRESS	CITY,	STATE	ZIP	
		C. Deposit into existing account number: D. By ACH, at no charge, directly into my cl	hecking account. (Ba	nk information m	ust he on	file.)
<ul> <li>C. Deposit into existing account num</li> <li>D. By ACH, at no charge, directly into</li> <li>E. Direct Transfer/Rollover to anothe Distributable event may be required. Si</li> <li>NEW CUSTODIAN</li> <li>ADDRESS</li> <li>DAYTIME PHONE NUMBER</li> <li>F. Qualified Charitable Distribution (not stripted)</li> </ul>	E. Direct Transfer/Rollover to another insti Distributable event may be required. Signature	itution. (Rollovers cann				
		NEW CUSTODIAN			mation must be on file.) hade for hardship distributions. ACCOUNT NUMBER STATE ZIP CT PERSON Directly to Qualified Charity EIN STATE ZIP ings section below) JMBER ABA ROUTING NUMBER ZIP ACCOUNT TYPE:	
• No CHECKS? If you do not have a check of preprinted deposit slip for this account, provider for wiring instructions, or call (800) 662-0201.		ADDRESS	CITY,	S	TATE	ZIP
	п			CONTACT PERSON		
		MAIL CHECK(S): Address of Record (inform	mation must still be con	npleted) 🛛 🗆 Dir	ectly to C	Qualified Charity
		CHECKS PAYABLE TO			IN	
		ADDRESS	CITY,	S	TATE	ZIP
		G. By wire into my bank checking account.	(Complete the Checking	or Savings sectio	n below)	
or preprinted deposit slip for this account,	CHE	CKING OR SAVINGS ACCOUNT INFORMATION				
	NAME	OF BANK	BANK'S	PHONE NUMBER	ABAR	OUTING NUMBER
	BANK	ADDRESS				
	CITY		STATE		ZIP	
	NAME	S) ON BANK ACCOUNT	BANK ACCOUNT	NUMBER		O Checking O Savings

## **Federal Withholding**

### Federal Income Tax Election

() NOTE: Federal law requires us to withhold income tax equal to 10% of the distribution unless you elect otherwise. If we withhold federal tax, state tax may also be required (see Section 2). You may want more than 10% withheld because insufficient withholding or underpayment of estimated taxes may result in IRS penalties.

**ROTH IRA:** We will not withhold taxes from distributions from ROTH IRA's unless specifically asked to do so.

Completion and execution of this form, including any federal withholding election made herein, obviates the need to complete a separate Internal Revenue Form W-4R. A copy of IRS Form W-4R with instructions is attached for your reference.

- A portion of your Roth IRA distribution may be taxable. Consult your tax advisor if you have concerns.
- The withholding percentage elected or the default withholding percentage will be applied to the entire distribution amount, with the rate withheld determined by the type of payment you receive.
- Check with your tax advisor to determine if a state tax is applicable.

For nonperiodic payments, the default withholding rate is 10%. You can choose to have a different rate by entering a rate between 0% and 100% below. Generally, you can't choose less than 10% for payments to be delivered outside the United States and its territories. (See the attached Form W-4R for more information).

Complete this section if you would like a rate of withholding that is different from the default withholding rate. See the instructions and the Marginal Rate Tables in the attached Form W-4R for additional information. Enter the rate as a whole number (no decimals).

Withhold \_\_\_\_\_%.

OPTIONAL REQUEST

• Please send the gross amount requested. (Unless otherwise noted, the amount of money withheld will be deducted from the amount you requested.)

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## State Withholding

### **State Tax Election**

(i) NOTE: State income tax withholding may not be available for all states. If applicable, mandatory state income tax will be withheld from the distribution in accordance with state tax guidelines. Your state of residence will determine your state income tax withholding requirements, if any. Those states with mandatory withholding may require state income tax to be withheld from payments if federal income taxes are withheld or may mandate a fixed amount regardless of your federal tax election. Voluntary states let individuals determine whether they want state taxes withheld. Some states have no income tax on retirement payments. Please consult with a tax advisor or your state's tax authority for additional information on your state requirements.

Name of Withholding State

Withhold %

OPTIONAL REQUEST

O Do not withhold state income tax.

# **Spousal Beneficiary**

#### Spousal Information

Complete this section only if your spouse is your sole beneficiary and also is more than 10 years younger than you.

ise is than 10	NAME (First, Initial, Last)			DATE OF BIRTH
	ADDRESS			
	CITY		STATE	ZIP
	DAYTIME PHONE NUMBER	EMAIL (optional)	TAXPAYER ID NUMBER OR S	SN

## Acknowledgment

### **Your Signature**

**WARNING.** This application will not be processed unless signed below by the shareholder or beneficiary).

**(i)** SIGNATURE GUARANTEE: For gifts over \$10,000 in value, the signature of the account owners must be guaranteed by a financial institution of the type described in the Fund prospectus. The Custodian will accept medallion guarantees obtained from banks or brokerage firms that are members of either the Securities Transfer Agents Medallion Program (STAMP), the New York Stock Exchange, Inc., Medallion Signature Program (MSP), or the Stock Exchanges Medallion Program (SEMP). A notary public is not an acceptable guarantor. I direct Constellation Trust Company (Constellation) to make distributions from my account in the manner I have indicated, and I assume sole responsibility for the tax consequences of the withholding election. I certify that the above information and attached documentation are accurate and that I am entitled to receive the payments for which I have applied. If I selected a direct rollover in Section 2, my signature hereby certifies that the plan is an eligible retirement plan for the purposes of receiving the direct rollover, and I have verified with the plan custodian/trustee that the receiving plan will accept rollovers.

In consideration of Constellation acting on such instructions and processing such transactions, or should I not be entitled to all or any part of the payments for which I have applied, I agree to hold harmless and indemnify Constellation; any of its affiliates or mutual funds managed by such affiliates; and each of their respective directors, trustees, officers, employees and agents from any losses, expenses, costs or liability (including attorney fees) that may be incurred as a result of Constellation acting on such instructions. In addition, if direct deposit payments are requested, I understand that this option may be terminated by me at any time by telephone or written notification to Constellation. The termination request will be effective as soon as Constellation has had reasonable time to act upon it.

SIGNATURE OF SHAREHOLDER OR BENEFICIARY

DATE



# Definitions

**10-YEAR RULE.** With the 10-Year Rule option when the Inherited IRA is a Roth IRA, or it is a Traditional, SEP, or SIMPLE IRA and the IRA owner died before his/her required beginning date, a beneficiary may take withdrawals as slowly or as quickly as they wish provided all funds are withdrawn by the end of the tenth year following the year of the IRA owner's death. There is no schedule for how payments must come out, but the IRA must be depleted by December 31 of the tenth year.

**LIFE EXPECTANCY PAYMENT SPOUSE BENEFICIARY.** With the Life Expectancy Payment Option for a spouse beneficiary, when the Inherited IRA is a Roth IRA, or it is a Traditional, SEP, or SIMPLE IRA and the IRA owner died before their required beginning date, a minimum amount must be withdrawn each year beginning in the calendar year following the IRA owner's death. However, a spouse beneficiary may generally elect to delay their first distribution until the calendar year the owner would have attained RMD age (i.e., age 72 if born after June 30, 1949, but before January 1, 1951, age 73 if born after December 31, 1950, and before January 1, 1960, and age 75 if born after December 31, 1959).

**LIFE EXPECTANCY PAYMENT NONSPOUSE BENEFICIARY.** With the Life Expectancy Payment Option for a nonspouse beneficiary, when the Inherited IRA is a Roth IRA, or it is a Traditional, SEP, or SIMPLE IRA and the IRA owner died before his/ her required beginning date, a minimum amount must be withdrawn each year beginning in the calendar year following the year of the IRA owner's death. The life expectancy payment is generally based on the beneficiary's single life expectancy, nonrecalculated. In addition, if the beneficiary is an Eligible Designated Beneficiary only because the beneficiary is a child of the IRA owner and was under the age of 21 on the date of the IRA owner's death the entire Inherited IRA must be depleted no later than December 31 of the year in which the beneficiary attains age 31.

**REQUIRED BEGINNING DATE.** The required beginning date is the date by which IRA owners must begin taking money out of their Traditional, SEP or SIMPLE IRAs. The required beginning date for individuals born before July 1, 1949, is the April 1 following the year they attained the age of 70½. The required beginning date for individuals born after June 30, 1949, but before January 1, 1951, is April 1 following the year they attain age 72. The required beginning date for individuals born after June 30, 1949, but before January 1, 1950, and before January 1, 1960, is April 1 following the year they attain age 73. The required beginning date for individuals born after December 31, 1950, and before January 1, 1950, is April 1 following the year they attain age 75.

# Mailing Your Application

#### **Return Completed Form**

USE YOUR PREFERRED MAILING METHOD.

#### REGULAR DELIVERY: Timothy Plan c/o Ultimus Fund Solutions, LLC PO Box 46707, Cincinnati, OH 45246-0707

 OVERNIGHT DELIVERY:
 Phone
 ( 800) 662-0201

 c/o Ultimus Fund Solutions, LLC
 Local
 ( 402) 493-4603

 225 Pictoria Dr, Ste 450, Cincinnati, OH 45246
 Fax
 ( 402) 963-9094

Department of the Treasury

Internal Revenue Service

## Withholding Certificate for Nonperiodic Payments and Eligible Rollover Distributions

Give Form W-4R to the payer of your retirement payments.



20**25** 

1a	First name	and	middle	initial

Last name

1b Social security number

Address

City or town, state, and ZIP code

Your withholding rate is determined by the type of payment you will receive.

• For nonperiodic payments, the default withholding rate is 10%. You can choose to have a different rate by entering a rate between 0% and 100% on line 2. Generally, you can't choose less than 10% for payments to be delivered outside the United States and its territories.

• For an eligible rollover distribution, the default withholding rate is 20%. You can choose a rate greater than 20% by entering the rate on line 2. You may not choose a rate less than 20%.

See page 2 for more information.

2	Complete this line if you would like a rate of withholding that is different from the default withholding rate. See the instructions on page 2 and the Marginal Rate Tables below for additional information.		
	Enter the rate as a whole number (no decimals)	2	%

Sign Here		
	Your signature (This form is not valid unless you sign it.)	Date

## **General Instructions**

Section references are to the Internal Revenue Code.

**Future developments.** For the latest information about any future developments related to Form W-4R, such as legislation enacted after it was published, go to *www.irs.gov/FormW4R*.

**Purpose of form.** Complete Form W-4R to have payers withhold the correct amount of federal income tax from your nonperiodic payment or eligible rollover distribution from an employer retirement plan, annuity (including a commercial annuity), or individual retirement arrangement (IRA). See page 2 for the rules and options that are available for each type of payment. Don't use Form W-4R for periodic payments (payments made in installments at regular

intervals over a period of more than 1 year) from these plans or arrangements. Instead, use Form W-4P, Withholding Certificate for Periodic Pension or Annuity Payments. For more information on withholding, see Pub. 505, Tax Withholding and Estimated Tax.

**Caution:** If you have too little tax withheld, you will generally owe tax when you file your tax return and may owe a penalty unless you make timely payments of estimated tax. If too much tax is withheld, you will generally be due a refund when you file your tax return. Your withholding choice (or an election not to have withholding on a nonperiodic payment) will generally apply to any future payment from the same plan or IRA. Submit a new Form W-4R if you want to change your election.

### 2025 Marginal Rate Tables

You may use these tables to help you select the appropriate withholding rate for this payment or distribution. Add your income from all sources and use the column that matches your filing status to find the corresponding rate of withholding. See page 2 for more information on how to use this table.

Single or Married filing separately			filing jointly or urviving spouse	Head of	fhousehold
Total income over—	Tax rate for every dollar more	Total income over—	Tax rate for every dollar more	Total income over—	Tax rate for every dollar more
\$0	0%	\$0	0%	\$0	0%
15,000	10%	30,000	10%	22,500	10%
26,925	12%	53,850	12%	39,500	12%
63,475	<b>22</b> %	126,950	<b>22</b> %	87,350	<b>22</b> %
118,350	24%	236,700	<b>24</b> %	125,850	24%
212,300	<b>32</b> %	424,600	32%	219,800	32%
265,525	35%	531,050	35%	273,000	35%
641,350*	37%	781,600	37%	648,850	37%

For Privacy Act and Paperwork Reduction Act Notice, see page 3.

## **General Instructions** (continued)

**Nonperiodic payments – 10% withholding.** Your payer must withhold at a default 10% rate from the taxable amount of nonperiodic payments **unless** you enter a different rate on line 2. Distributions from an IRA that are payable on demand are treated as nonperiodic payments. Note that the default rate of withholding may not be appropriate for your tax situation. You may choose to have no federal income tax withheld by entering "-0-" on line 2. See the specific instructions below for more information. Generally, you are not permitted to elect to have federal income tax withheld at a rate of less than 10% (including "-0-") on any payments to be delivered outside the United States and its territories.

*Note:* If you don't give Form W-4R to your payer, you don't provide an SSN, or the IRS notifies the payer that you gave an incorrect SSN, then the payer must withhold 10% of the payment for federal income tax and can't honor requests to have a lower (or no) amount withheld. Generally, for payments that began before 2025, your current withholding election (or your default rate) remains in effect unless you submit a Form W-4R.

#### Eligible rollover distributions-20% withholding.

Distributions you receive from qualified retirement plans (for example, 401(k) plans and section 457(b) plans maintained by a governmental employer) or tax-sheltered annuities that are eligible to be rolled over to an IRA or qualified plan are subject to a 20% default rate of withholding on the taxable amount of the distribution. You can't choose withholding at a rate of less than 20% (including "-0-"). Note that the default rate of withholding may be too low for your tax situation. You may choose to enter a rate higher than 20% on line 2. Don't give Form W-4R to your payer unless you want more than 20% withheld.

Note that the following payments are **not** eligible rollover distributions for purposes of these withholding rules:

• Qualifying "hardship" distributions;

• Distributions required by federal law, such as required minimum distributions;

• Distributions from a pension-linked emergency savings account;

- Eligible distributions to a domestic abuse victim;
- Qualified disaster recovery distributions;
- · Qualified birth or adoption distributions; and
- Emergency personal expense distributions.

See Pub. 505 for details. See also Nonperiodic payments— 10% withholding above.

**Payments to nonresident aliens and foreign estates.** Do not use Form W-4R. See Pub. 515, Withholding of Tax on Nonresident Aliens and Foreign Entities, and Pub. 519, U.S. Tax Guide for Aliens, for more information.

**Tax relief for victims of terrorist attacks.** If your disability payments for injuries incurred as a direct result of a terrorist attack are not taxable, enter "-0-" on line 2. See Pub. 3920, Tax Relief for Victims of Terrorist Attacks, for more details.

## **Specific Instructions**

### Line 1b

For an estate, enter the estate's employer identification number (EIN) in the area reserved for "Social security number."

### Line 2

**More withholding.** If you want more than the default rate withheld from your payment, you may enter a higher rate on line 2.

**Less withholding (nonperiodic payments only).** If permitted, you may enter a lower rate on line 2 (including "-0-") if you want less than the 10% default rate withheld from your payment. If you have already paid, or plan to pay, your tax on this payment through other withholding or estimated tax payments, you may want to enter "-0-".

**Suggestion for determining withholding.** Consider using the Marginal Rate Tables on page 1 to help you select the appropriate withholding rate for this payment or distribution. The tables are most accurate if the appropriate amount of tax on all other sources of income, deductions, and credits has been paid through other withholding or estimated tax payments. If the appropriate amount of tax on those sources of income has not been paid through other withholding or estimated tax payments, you can pay that tax through withholding on this payment by entering a rate that is greater than the rate in the Marginal Rate Tables.

The marginal tax rate is the rate of tax on each additional dollar of income you receive above a particular amount of income. You can use the table for your filing status as a guide to find a rate of withholding for amounts above the total income level in the table.

To determine the appropriate rate of withholding from the table, do the following. Step 1: Find the rate that corresponds with your total income not including the payment. Step 2: Add your total income and the taxable amount of the payment and find the corresponding rate.

If these two rates are the same, enter that rate on line 2. (See *Example 1* below.)

If the two rates differ, multiply (a) the amount in the lower rate bracket by the rate for that bracket, and (b) the amount in the higher rate bracket by the rate for that bracket. Add these two numbers; this is the expected tax for this payment. To get the rate to have withheld, divide this amount by the taxable amount of the payment. Round up to the next whole number and enter that rate on line 2. (See *Example 2* below.)

If you prefer a simpler approach (but one that may lead to overwithholding), find the rate that corresponds to your total income including the payment and enter that rate on line 2.

**Examples.** Assume the following facts for *Examples 1* and 2. Your filing status is single. You expect the taxable amount of your payment to be \$20,000. Appropriate amounts have been withheld for all other sources of income and any deductions or credits.

**Example 1.** You expect your total income to be \$65,000 without the payment. Step 1: Because your total income without the payment, \$65,000, is greater than \$63,475 but less than \$118,350, the corresponding rate is 22%. Step 2: Because your total income with the payment, \$85,000, is greater than \$63,475 but less than \$118,350, the corresponding rate is 22%. Because these two rates are the same, enter "22" on line 2.

**Example 2.** You expect your total income to be \$61,000 without the payment. Step 1: Because your total income without the payment, \$61,000, is greater than \$26,925 but less than \$63,475, the corresponding rate is 12%. Step 2: Because your total income with the payment, \$81,000, is

greater than \$63,475 but less than \$118,350, the corresponding rate is 22%. The two rates differ. \$2,475 of the \$20,000 payment is in the lower bracket (\$63,475 less your total income of \$61,000 without the payment), and \$17,525 is in the higher bracket (\$20,000 less the \$2,475 that is in the lower bracket). Multiply \$2,475 by 12% to get \$297. Multiply \$17,525 by 22% to get \$3,856. The sum of these two amounts is \$4,153. This is the estimated tax on your payment. This amount corresponds to 21% of the \$20,000 payment (\$4,153 divided by \$20,000). Enter "21" on line 2.

**Privacy Act and Paperwork Reduction Act Notice.** We ask for the information on this form to carry out the Internal Revenue laws of the United States. You are required to provide this information only if you want to (a) request additional federal income tax withholding from your nonperiodic payment(s) or eligible rollover distribution(s); (b) choose not to have federal income tax withheld from your nonperiodic payment(s), when permitted; or (c) change a previous Form W-4R (or a previous Form W-4P that you completed with respect to your nonperiodic payments or eligible rollover distributions). To do any of the aforementioned, you are required by sections 3405(e) and 6109 and their regulations to provide the information requested on this form. Failure to provide this information may result in inaccurate withholding on your payment(s). Failure to provide a properly completed form will result in your payment(s) being subject to the default rate; providing fraudulent information may subject you to penalties.

Routine uses of this information include giving it to the Department of Justice for civil and criminal litigation, and to cities, states, the District of Columbia, and U.S. commonwealths and territories for use in administering their tax laws. We may also disclose this information to other countries under a tax treaty, to federal and state agencies to enforce federal nontax criminal laws, or to federal law enforcement and intelligence agencies to combat terrorism.

You are not required to provide the information requested on a form that is subject to the Paperwork Reduction Act unless the form displays a valid OMB control number. Books or records relating to a form or its instructions must be retained as long as their contents may become material in the administration of any Internal Revenue law. Generally, tax returns and return information are confidential, as required by section 6103.

The average time and expenses required to complete and file this form will vary depending on individual circumstances. For estimated averages, see the instructions for your income tax return.

If you have suggestions for making this form simpler, we would be happy to hear from you. See the instructions for your income tax return.